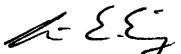


Appendix B

Commonwealth of Virginia Database Index Reporting Form			
1. Public Body Name & Numeric Code: Clinch Valley College (246)	4. Point of Contact: Sim Ewing		
2. Database Title: Student Data Base	5. Phone Number: (540) 328-0133		
3. Database Acronym: COCO	6. Signature & Date:  7/14/98		
<p>7. Database Description and Contents: <i>(Provide a brief narrative summary of the purpose for which the database is maintained in support of the business of state government and a description of the general contents of the database. Indicate known restrictions to public access.)</i></p> <p style="margin-left: 40px;">Data records for management of student services:</p> <ul style="list-style-type: none"> a. Student Housing - Restricted b. Student Registration - Restricted c. Student Finances - Restricted d. Student Records - Limited Access <p style="margin-top: 20px;"><i>Note: Specific information relating to data fields, record/table layouts, and known restrictions to public access is maintained by the public body. Please contact the point of contact noted in Item 4 for further details.</i></p>			
8. Date of Last Update: 07-10-97	9. Frequency of Update: <input checked="" type="checkbox"/> Daily, <input type="checkbox"/> Weekly, <input type="checkbox"/> Monthly, Other:		
<p>10. Formats Available and Schedule of Fees: <i>(Provide a description of each format in which the database is made available, and the cost, if any, of each format.)</i></p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; vertical-align: top; padding: 5px;"> a. Format Student Access Student Transcripts </td> <td style="width: 50%; vertical-align: top; padding: 5px;"> b. Cost No charge </td> </tr> </table>		a. Format Student Access Student Transcripts	b. Cost No charge
a. Format Student Access Student Transcripts	b. Cost No charge		

Send completed form to The Library of Virginia, 800 East Broad Street, Richmond, Virginia 23219-1905 (Attn: Mary Clark).

5/30/97